

## **Notes for Waukesha South High School**

**Check In:** There will be a check in table in the auditorium lobby accessed through Door Number 1. Here, you will be assigned a student host who will show you to your classroom. Students may wait quietly in the lobby for an opportunity to enter the theater and watch shows, but they will not be allowed to enter once a show has begun.

**Building Load In/Load Out:** Your set will be loaded into the building through a standard door located off the theater side of the building at Door Number 22, and accessed via the Staff Parking Lot off of Roberta Ave. You will be permitted to unload your set roughly 90 minutes prior to your performance. The stage manager will instruct you once you arrive at door 22. **Your set will remain in the science hallway until you are scheduled to perform.** Just prior to your scheduled time slot, you will be given an opportunity to bring your set pieces into the wing and arrange them as necessary. After your performance, you will exit through Door 22. Again, the stage manager will direct you where to put your set pieces while you prepare to load them (as necessary) back onto a truck, so as to make room for the next group.

**Stage:** There are various performance options: 1. From the front of the apron to the mid, black traveler you will have approximately 20' of space. 2. From the apron to the cyc wall you will have approx. 35' of space. The act curtain and legs will be pulled in to the same point, leaving a width of roughly 35'. 3. There is a pit that is a step down in front of the apron for an additional approx. 15' of space. (SEE PREVIOUS ATTACHMENT OF STAGE) There are electrical outlets in front of the stage, and in the wings for any additional equipment, but extension cables may be necessary.

**Lighting:** We will have six areas of light in front of the mid traveler, and an additional three pools of light behind the mid traveler. These pools will be capable of independent control. They will **not** extend all the way to the edge of the stage. There will also be red, green, and blue washes available for use. We have one follow spot available located in the beam port.

**Sound:** Any device with a 3.5 millimeter headphone jack (iPad, laptop, etc.) can be connected to our soundboard. We have CD player available for use, but any other equipment will need to be brought in.

**Address:** The school's address is 3401 E. Roberta Ave., Waukesha, WI 53186. Please drop off students at Door Number 1.

**Parking:** There is a "staff" parking lot off of Roberta Ave. after you drive alongside the school by Whittier Elementary. Parking for audience members will be in this lot as well. Truck and bus parking is in the back of this lot. To load and unload, you will continue through this lot to the back of the school alongside the football practice fields until you reach Door Number 22.

**Food:** Concessions will be available for sale in the cafeteria throughout the day.